



ଓଡ଼ିଶା ସରକାର
ପର୍ଯ୍ୟଟନ ବିଭାଗ

**Government of Odisha
Tourism Department**

No. 8416 / TSM, Bhubaneswar, Dated 03-06-26
TCT-RC-MISC-0008-2022

NOTIFICATION

Sub: Operational Guidelines for Incentive for Air-conditioned Coach used under Contract Carriage as tourist transport under Odisha Tourism Policy, 2022/ Odisha Tourism Policy, 2026

The Government has notified the Odisha Tourism (Amendment) Policy, 2026 vide Tourism Department Resolution No. 2154-TCT-RC-MISC-0008-2022, dated. 19th January, 2026. In order to operationalise the Policy, Government has been pleased to issue the following Operational Guidelines for Incentive for Air-conditioned Coach used under Contract Carriage as Tourist transport in view of the Odisha Tourism (Amendment) Policy, 2026.

ORDER

Ordered that the Notification be published in the Extraordinary issue of the Odisha Gazette for general information and copies thereof be forwarded to all Departments of Government / Principal A.G. (Audit) / Principal A.G. (A & E), Odisha, Bhubaneswar.

By Order of the Governor

(BALWANT SINGH, IAS)

Commissioner-cum-Secretary to Government

Memo No 8417 /TSM, Bhubaneswar

Dt. 03-06-26

Copy forwarded to PS to Hon'ble Deputy Chief Minister, Odisha, Women & Child Development / Mission Shakti / Tourism Department for kind information of Hon'ble Deputy Chief Minister, Odisha.

Joint Secretary to Govt.

Memo No 8418 /TSM, Bhubaneswar

Dt. 03-06-26

Copy forwarded to the PS to the Chief Secretary, Odisha /PS to DC-cum-ACS/PS to Principal Secretary to Govt., Finance Department for kind information of Chief Secretary, Odisha/DC-cum-ACS/Principal Secretary to Govt. Finance Deptt. respectively.

Joint Secretary to Govt.

Memo No 8419 /TSM, Bhubaneswar

Dt. 03-06-26

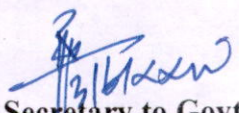
Copy forwarded to the PS to Principal Secretary, Commerce & Transport Department / PS to Commissioner-cum-Secretary, Tourism / Sr. PPS to Director, Tourism / DEOs to Additional Secretaries, Tourism for kind information of Principal Secretary, Commerce & Transport Department / Commissioner-cum-Secretary Tourism / Director Tourism / Additional Secretaries, Tourism

Joint Secretary to Govt.

Memo No 8420 /TSM, Bhubaneswar

Dt. 03-06-26

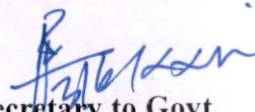
Copy forwarded to the MD, IDCO / MD, IPICOL / MD, OTDC Ltd. for kind information & necessary action.


Joint Secretary to Govt.

Memo No 8421 /TSM, Bhubaneswar

Dt. 03-06-26

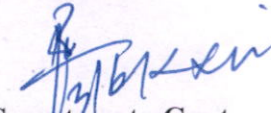
Copy forwarded to the All District Collectors / DD (T)s/ all ADTs/TDOs/ TDO (I/C)s for information & necessary action.


Joint Secretary to Govt.

Memo No 8422 /TSM, Bhubaneswar

Dt. 03-06-26

Copy forwarded to the Chairman/President, HRAO/TAAO/OTOA/IATO for information & necessary action.


Joint Secretary to Govt.

Memo No 8423 /TSM, Bhubaneswar

Dt. 03-06-26

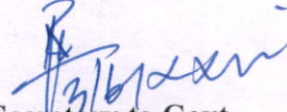
Copy forwarded to Heads of Portal Group, IT Centre, Lok Seva Bhavan / Computer Cell of Tourism Department for information & necessary action. They are requested to upload the Notification in website of Tourism Department for general information.


Joint Secretary to Govt.

Memo No 8424 /TSM, Bhubaneswar

Dt. 03-06-26

Copy forwarded to the Gazette Cell, Lok Seva Bhawan, C/o- Commerce & Transport Department (Commerce), Bhubaneswar with a request to publish this notification in the next issue of the Odisha Extraordinary Gazette and supply 100 (Hundred) copies of the same to this Department for record.


Joint Secretary to Govt.

OPERATIONAL GUIDELINES

INCENTIVE FOR AIR-CONDITIONED COACH USED UNDER CONTRACT CARRIAGE AS TOURIST TRANSPORT UNDER ODISHA TOURISM POLICY 2022/ ODISHA TOURISM (AMENDMENT) POLICY, 2026

(Para 15.1.10 of ODISHA TOURISM POLICY 2022 / ODISHA TOURISM (AMENDMENT) POLICY, 2026)

1. SHORT TITLE:

Operational guidelines for incentive for air-conditioned coach used for tourist transport under provisions of Para- 15.1.10 of Odisha Tourism Policy, 2022.

2. EXTENT:

It shall extend to the whole of the State of Odisha.

3. COMMENCEMENT:

It shall come into force from the date of Notification of Odisha Tourism (Amendment) Policy, 2026.

4. TERMS AND EXPRESSIONS:

Terms and expressions used in this operational guideline, but not specifically defined here, shall have the same meaning as in Odisha Tourism Policy 2022 and Odisha Tourism (Amendment) Policy, 2026.

5. POLICY PROVISIONS:

Para- 15.1.10 of Odisha Tourism Policy 2022 and Odisha Tourism (Amendment) Policy 2026:

The State will facilitate the provision of adequate quality transport services for tourists. As such 75% exemption from registration charges and 50% concession from payment of permit charges shall be allowed for new air-conditioned coaches having minimum seating capacity of 25 seats, registered as contract carriage and operating in notified tourist circuits. The Department of Tourism shall notify the tourist circuits for the purpose from time to time.

6. ELIGIBILITY:

New Air-conditioned coach having minimum sitting capacity of 25, registered as contract carriage and operating in notified tourist circuit as per Odisha Tourism Policy, 2022 and Odisha Tourism (Amendment) Policy, 2026.

Concession of the permit charges will be for a one time as obtained during the registration of the new vehicle subject ceiling of maximum 5 years.

7. TIME FRAME FOR FILING APPLICATION:

Eligible Hotelier / Tour Operator / Promoter shall file application complete in all respect within one month day from the date of booking for purchase of air-conditioned coach to Department of Tourism to get prior approval of DoT.

Application in the prescribed form received late/ incomplete in any respect shall be liable to be summarily rejected.

8. PROCEDURE:

12.1 Eligible Hotelier / Tour Operator / Promoter claiming exemption from registration charges concession for payment of permit charges shall submit application in the prescribed form appended to this operational guideline at Annexure --'A' along with copies of all relevant documents shall be submitted to Department of Tourism.

12.2 On receipt of application with copies of relevant documents as prescribed at Annexure- 'B' self-attested by Hotelier / Tour Operator / Promoter / Authorized Signatory before the Director, Tourism, the acknowledgement as prescribed at Annexure- 'C' shall be dispatched to the applicant.

12.3 After completion of examination, scrutiny of the proposal by IFS, the same shall be placed before Facilitation Cell.

12.4 The Facilitation Cell shall scrutinize the proposal & recommend to DoT. Once it is approved by DoT, the project proponent will have to sign a contract with DoT as regards to operation of the vehicle in the notified tourism circuits. Thereafter, the Director, Tourism will recommend the State Transport Authority in the format given in Annexure-D to allow concession in registration of vehicle (75%) and permit charges (50%) as per approval of DoT.

12.5 Moreover, one set of application with supporting documents along with the approval letter and the contract signed with DoT shall be forwarded to the concerned Transport Registering Authority for recommending exemption of registration charges @ 75% & permit charges @ 50%.

12.6 On receipt of the recommendation from DoT, the concerned Transport Registering Authority shall issue concession letter relating to registration fees & permit charges the promoter in the prescribed format appended at Annexure- 'E' within 7 days from the date of recommendation.

12.7 Transport Registering Authority concerned, shall keep accounts of exemption and intimate the same at the end of each financial year to the Director Tourism so as to keep record of quantum of benefit extended during the Odisha Tourism Policy 2022 and Odisha Tourism (Amendment) Policy, 2026.

9. REJECTION:

In case of rejection of application, the reasons of rejection shall be communicated to the applicant unit by the concerned authority as early as possible or within a maximum period of 60 days of receipt of application from the claimant unit in the format prescribed at Annexure 'F'.

10. MISCELLANEOUS:

10.1 Department of Tourism shall notify the important tourist circuit from time to time.

10.2 The amount towards exemption from registration charges and concession from payment of permit charges will be recovered if,

- a) If the information furnished is found to be false/incorrect/misleading or misrepresented and there has been suppression of facts/materials or disbursed in excess of the amount actually admissible for whatsoever reason.
- b) If the Tourism unit goes out of commercial operation for a period exceeding six months at a time for any reasons other than which is beyond the control of entrepreneur during the period of incentives.

- c) Department of Tourism may further modify these guidelines with the approval of the Government for smooth implementation of the tourism policy as and when required.
- d) Department of Tourism is the competent authority to clarify doubts if any arises in future on any of the provisions etc. with regards to these guidelines and the clarifications given by the Tourism department in this regard may be final and binding.
- e) The financial implications in implementation of these guidelines may be met out of the existing budgetary provisions of Department of Tourism.

By Orders of Governor



(BALWANT SINGH, IAS)
Commissioner-cum-Secretary, Tourism

Annexure- A

**APPLICATION FOR EXEMPTION/ CONCESSION ON PAYMENT OF
REGISTRATION CHARGES & PERMIT CHARGES ON AIR-CONDITIONED
COACH HAVING CONTRACT CARRIAGE**

(Para- 15.1.10 of TOURISM POLICY 2022)

(Strike out whichever is not applicable)

From:

M/s. _____

At _____

PO _____

Sub- Division _____

Dist. _____

(Location of the Tourism Unit)

To

The Director Tourism

Govt. of Odisha,

Bhubaneswar

Sub: Exemption from payment of Registration & permit charges of air-conditioned coach under the provisions of Odisha Tourism Policy 2022 and Odisha Tourism (Amendment) Policy, 2026.

Sir,

In accordance with the provisions laid down in Tourism Policy 2022 and its operational guidelines notified by Transport Department, Govt. of Odisha the claim for exemption of Registration & permit charges of air-conditioned coach is submitted herewith for the eligible period with following particulars.

1	Name of the Applicant	
2	Address of Registered office	
3	Type of organization (Proprietorship/ Partnership/ Co-operative/ Private Limited/ Public Limited)	

4	Name of Proprietor/ Managing Partner/ Managing Director/ Authorized Signatory	
5	Date of of vehicle	
6	Particulars of vehicle including seat capacity	
7	Name of the circuit wherein the vehicle is proposed to be piled	
8	Proposed date of delivery	
9	Name of RTO office where proposed to be registered	

I, Sri _____ s/o _____ at present
_____ (designation) of M/S _____ (name of the
tourism unit) certify that the information furnished as above is true and correct to
the best of my knowledge and belief.

I hereby undertake to abide by the terms and conditions prescribed under
the provisions of Odisha Tourism Policy 2022 and Odisha Tourism (Amendment)
Policy, 2026 and its operational guidelines.

I hereby undertake to furnish information, reports, periodical statements etc to the
Director Tourism, Odisha/ Transport authorities as and when required.

Copies of relevant documents in support of information / facts furnished above are
enclosed here with.

Enclo.

1.

2.

Date

-

Signature of the Proprietor / Managing Partner/ Managing Director /
Authorized Signatory in full and on behalf of M/s-----

Place-

Annexure-B**CHECK LIST**

Copies of documents to be attached with the application shall be self-attested by
Proprietor / Managing Partner/Managing Director / Authorized Signatory

(Strike out whichever is not applicable)

1	Profile of Agency
2	Power of Attorney / Board Resolution / Society Resolution, as applicable, while signing as Partner / Managing Director / Authorized person.
3	Certificate of registration under Indian Partnership Act1932 / Societies Registration Act- 1860 / Certificate of incorporation (Memorandum of association & Article of Association) under Company Act-1956
4	of air-conditioned vehicle
5	Undertaking to ply the vehicle in identified tourism circuit

Annexure –C
(FOR OFFICE USE)

Department of Tourism
Govt. of Odisha, Bhubaneswar

Letter No.----- / Date-----

ACKNOWLEDGEMENT

(Strike out whichever is not applicable)

To

Sri _____

M/s. _____

Received the application for exemption of registration & permit charges under the provisions of Odisha Tourism Policy 2022 and Odisha Tourism (Amendment) Policy, 2026 and its operational guidelines along with documents mentioned below from M/s

_____ At/ PO _____ Dist. _____ on dt. _____
_____ through post / person.

List of documents 1.

2.

3.

Signature of authorized officer /
Director Tourism, Odisha

Annexure –C

(TO BE DISPATCHED TO THE APPLICANT)

Department of Tourism

Govt. of Odisha, Bhubaneswar

Letter No. _____ / Date _____

ACKNOWLEDGEMENT

(Strike out whichever is not applicable)

To

Sri _____

M/s. _____

Received the application for exemption of registration & permit charges under the provisions of Odisha Tourism Policy 2022 and Odisha Tourism (Amendment) Policy, 2026 and its operational guidelines along with documents mentioned below from M/s

_____ At/PO _____ Dist. _____

on dt. _____ through post / person.

List of documents

- 1.
- 2.
- 3.

Signature of authorized officer /
Director Tourism, Odisha

Annexure-D

Department of Tourism
Govt. of Odisha, Bhubaneswar

Letter No. _____ / Date _____

(Strike out whichever is not applicable)

To,

The State Transport Authority,

Sub: Recommendation for 75% exemption of registration & 50% exemption on permit charges under the provisions of Odisha Tourism Policy 2022 and Odisha Tourism (Amendment) Policy, 2026

Sir,

In accordance with the Transport Department Notification No _____

Dated _____ & Letter No _____ dated _____, I
recommend that M/s _____, At
_____ P.O. _____ Dist. _____

bearing Engine No. _____, Chassis No _____,
Invoice No. _____, Sitting capacity _____ may be
allowed 75% exemption of registration charges and 50% exemption from permit
charges subject to the condition that the vehicle is only plied in the tourist circuit
_____ and registered as contract carriage vehicle. The details
are given as below:

1	Name of the Promoter	
2	Particulars of the Vehicle	
3	Date of Booking	
4	Invoice Amount	
5	Seat Capacity	
6	Date of application received	
7	Recommendation of the Committee	

It is certified that the vehicle is entitled to avail 75% exemption of registration charges and 50% concession on permit charges under ODISHA TOURISM POLICY - 2022 / ODISHA TOURISM (AMENDMENT) POLICY -2026

Yours faithfully,

Director Tourism, Odisha

Encl. (One set of application with supporting documents)

Memo No. _____ / Date _____

Copy forwarded to Sri _____ Proprietor/ Mg Partner/ Mg Director/
Authorized Signatory of M/s. _____ At: _____ PO
_____ Dist. _____ for information.

Director Tourism, Odisha

OFFICE OF THE TRANSPORT AUTHORITY

Letter No. _____ / Date _____

(Strike out whichever is not applicable)

From

The State Transport Authority,

To

M/s. _____

At _____

PO _____

Dist. _____

Sub: Sanction of 75% exemption of registration & 50% exemption on permit charges of air-conditioned vehicle under the provisions of Odisha Tourism Policy 2022 and Odisha Tourism (Amendment) Policy, 2026

Sir,

In accordance with the Transport Department of Notification No _____ dated _____ & letter no _____ dated _____, 75% exemption is allowed on registration of air-conditioned vehicle bearing engine no. _____, chasis no. _____ / Registration No. _____ as per Tourism Policy 2022. Further, 50% exemption is allowed on permit charges as the vehicle no. _____ is plying in identified tourist circuit

Yours faithfully,

State Transport Authority

Memo No. _____ / Date _____

Copy forwarded to the Director Tourism, Odisha for information.

State Transport Authority

ANNEXURE- F

**Department of Tourism
Govt. of Odisha, Bhubaneswar**

Letter No. _____ / Dt. _____

(Strike out whichever is not applicable)

To

Sri _____

M/s _____

At _____

P.O _____

Dist. _____

This is to inform that-

The application for exemption of registration & permit charges of contract carriage vehicle No. _____ is rejected due to following reasons.

(Specify the reasons)

1.

2.

Director Tourism

with seal & date _____