

Proceedings of Pre-bid Meeting on RFP No. 4382 dtd. 04.03.2025 for “Provision of Outsourced skilled and unskilled labour for Housekeeping and Security Services at Paryatan Bhawan, Bhubaneswar” on 11th March 2025 at 16:00 through Online Mode

The Pre-Bid Meeting held in the Conference Hall of Paryatan Bhawan on 11th March 2025 at 16:00 through Online mode under the Chairmanship of Special Secretary, Dept. of Tourism.

Procurement Committee Members Present:

1. Special Secretary, DoT
2. FA-cum-Addl Secretary, DoT
3. Joint secretary, DoT

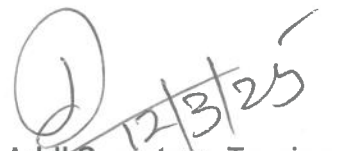
Meeting Proceedings:

1. Department Officials engaged with prospective bidders to discuss the terms under the RFP.
2. The following participants raised queries in the pre-bid meeting.

Sl. No.	Name of the Participants	Queries raised by the Bidders	Clarification given by DoT
1.	M/s U. Tech Service	Now we draw your notice that being a MSME firm, we are exempted for purchase of tender paper cost as per Govt. guideline of MSME, those are registered under NSIC. We are registered under MSME. So, the tender paper fees & SD are exemption for us.	Refer “Clause 7” of RFP.
2.	M/s InnovateIQ Ventures	Agency requested to revise the respective clauses as given below: The agency must have an Average financial turnover of INR 2 Cr during the last 3 (three) financial years ending FY 2024 (20 Marks) For Each additional Average Turnover of 50 Lakh (5 Marks)	Refer “Clause 3.3.1” and “Clause 4.2 Sl. No. 1” of RFP.
3.		The agency must have successfully completed similar services with at least contract value of INR 50 Lakh. during the last 5 (five) years ending FY 2024 with various Govt. Department/ PSUs (15 Marks). For Each additional Project (5 marks)	Refer “Clause 3.2.3” and “Clause 4.2 Sl. No. 2” of RFP.
4.		The Bidder must have at least 7 (Seven) years of experience in provision of skilled and non-skilled labour for housekeeping and security services with any Govt organisation (15 Marks). For Each additional 2 Years of experience (5 Marks)	Refer “Clause 3.2.4” and “Clause 4.2 Sl. No. 3” of RFP.
5.		Non-refundable bid processing fee in the form of Demand Draft from any scheduled commercial bank in favour of “Director Tourism”, payable at Bhubaneswar for INR 10,000/- (Rupees Ten Thousand only) + GST is to be furnished by the bidder along with the Technical Proposal.	Refer “Clause 7” of RFP.
6.		Tender fee to be reduced from INR 10,000/-.	Refer “Clause 7” of RFP.
7.	M/s Frontline	Requested to limit the materials for cleaning.	As per RFP condition.
8.		We don't have labour license, but we can apply and produce after the selection.	Refer “Clause 3.1.2” of RFP.

3. The clarifications to the queries and corrigendum/ addendum, if required, may be uploaded on the website.
4. The meeting ended with a vote of thanks to the chair.


Joint Secretary, Tourism


FA-cum-Addl Secretary, Tourism


Special Secretary, Tourism