



Department of Tourism
Government of Odisha

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No. 4556
TCT-COOD-SCH-10/2021

Date: 18.05.2021

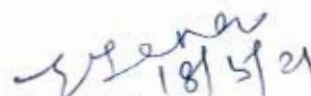
CORRIGENDUM - 1

To RFP No 4146/ TSM, Dated 22.04.2021, Selection of an Architecture/ Urban Planning agency for Preparation of Integrated Tourism Development Plan for Satkosia destination, Odisha.

The corrigendum to the captioned RFP is as below:

Sl. No.	Description	Existing Schedule	Revised Schedule
1.	Due date and time of receipt of bids	25/05/2021 up to 12:00 PM	17/06/2021 up to 12:00 PM
2.	Technical Bid Opening	25/05/2021 at 3:30 PM	17/06/2021 at 3:30 PM

Clarifications/ Modifications to Request for Request for Selection of an Architecture/ Urban Planning agency for Preparation of Integrated Tourism Development Plan for Satkosia destination, Odisha are given in Annexure – 1.
Responses to pre-bid meeting queries are given in Annexure 3.


18/5/21
Deputy Secretary to Govt.

Annexure 1 Clarifications / Modifications to RFP for Selection of an Architecture/ Urban Planning agency for Preparation of Integrated Tourism Development Plan for Satkosia destination, Odisha.

Sl. No	Reference in RFP	Clarifications/ Modifications										
1.	Clause No 7.1.1 Technical eligibility criteria	Clause 7.1.1 shall be read as – “The agency should be an Architectural / Urban Planning firm with an operational experience of minimum 10 Years. The bidder must be a company/ firm registered under the Companies Act 2013 or under the Indian Partnership Act, 1932 or a Limited Liability Partnership / Companies registered under the LLP Act 2008. Certificate of incorporation / registration to be furnished. Note: 1. Indian subsidiary company registered as per Indian Companies Act 2013, of a Parent company registered outside India, and fulfilling conditions of the RFP shall be eligible to participate in the bid”.										
2.	Clause No. 7.1.2 Technical eligibility criteria	The Clause 7.1.2 shall be read as - “The firm must have either on its payroll / on contract, inter-alia, profiles such as Tourism Expert (with international experience), Urban planner, GIS expert, Architect, Forest/ Environmental Expert, Horticulturist, Hydrological expert etc. having Master Degree with an experience of at least 10 Years is the minimum requirement for eligibility as a key expert and 5 years’ experience for non-key experts in each of the profiles. The format for CV is provided in Annexure 2										
3.	Clause No. 7.1.3 Technical eligibility criteria	The clause 7.1.3 shall be read as- “Must have successfully completed projects in – 7.1.3.1 Planning and development of 1 eco-tourism destination of minimum 300 Acres. The corresponding Work orders and Completion certificates shall be furnished. 7.1.3.2 Planning and development of 1 Ecotourism destination with minimum project cost of INR 40 Cr Note: 1. Projects where substantial portion of the work (at least 80%) has been completed shall be considered for the eligibility and evaluation. Certificate from client with regards to submission and approval of draft master plan shall have to be submitted for such projects.CA certificates for projects, where full payment have been received, shall be accepted as proof of project completion. 2. International Projects fulfilling the minimum requirement for eligibility criteria shall be considered with corresponding proof like Work orders and completion certificates for completed projects along with proposed Images v/s executed project images.”										
4.	Clause No. 9 Note 1	The clause No 9 Note 1 shall be read as- “The proposals shall be typed or written in indelible ink and shall be signed by the authorized signatory of the agency”										
5.	Clause No. 9.5 Format of submission of Technical Proposal	The Clause 9.5 shall be read as- 9.5.1 The submission must be done in the form of only hard copies within the last date of bid submission										
6.	Clause No 10 Bid Processing Fee	In view of the pandemic situation Department of Tourism (DoT) received requests from potential bidders about their difficulty in getting the Demand Draft (DD) to meet the requirements as specified in different bids issued by the department. After duly considering the requests, the department is of the view that there may be genuine problems in making Bank Drafts at a time when several states of the country have imposed lockdown amid the ongoing second wave of COVID pandemic. Therefore, in order to address the problems of the bidders the department hereby provides an alternate option of submitting / transferring Bid Processing Fee through Online Bank transfer to the designated account. Details of the account are given below” <table><tr><td>Bank Name</td><td>State Bank of India</td></tr><tr><td>Bank Holder Name</td><td>Director Tourism, Odisha</td></tr><tr><td>Account Number</td><td>11109325346</td></tr><tr><td>IFSC Code</td><td>SBIN0009025</td></tr><tr><td>Branch</td><td>Govt Treasury Branch, Kharvel Nagar, Bhubaneswar</td></tr></table> Note: This relaxation shall remain valid till 30th June 2021.	Bank Name	State Bank of India	Bank Holder Name	Director Tourism, Odisha	Account Number	11109325346	IFSC Code	SBIN0009025	Branch	Govt Treasury Branch, Kharvel Nagar, Bhubaneswar
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Branch	Govt Treasury Branch, Kharvel Nagar, Bhubaneswar											

Annexure 2

FORMAT FOR CV

- 1. Name of Staff:**
- 2. Position:**
- 3. Date of Birth:**
- 4. Years of Relevant Exp:**
- 5. Number of years with the Firm:**
- 6. Nationality:**
- 7. Membership with Professional bodies**
- 8. Education:**

(Summarize College/University and other specialized education of staff Member)

9. Employment Record

(Starting with present position, list in reverse order every employment held)

10. List of Projects/Assignments on which the personnel have worked

Sl.	Name of the Client	Sector	Position Held	Key Role	Major Responsibility

11. Languages:

(Indicate proficiency in speaking, reading and writing of each language by

(Excellent, Good, Fair, Poor)

Note: - CVs of only Experts shall be evaluated during bid process management. The CVs should be recently signed by the proposed staff or the Authorized Representative signing the Proposal.

Annexure-3

PRE- BID CLARIFICATIONS

RFP no. 4146: Selection of an Architecture/ Urban Planning agency for Preparation of Integrated Tourism Development Plan for Satkosia destination, Odisha

Response to the queries sought by the applicants during the pre-bid meeting held on 03 May 2021 at 12 Noon.

SL	Ref. Clause as per RFP	Description as per RFP	Queries raised by the Applicants	Clarifications/ Amendment in response to the queries
1.	Clause No. 2	Description of Satkosia	With Respect to existing Tourism Activities, please provide: 1. Overall Tourism footfall national and international 2. Condition of road network/ Accessibility 3. Employment sources for locals Connected with the above, in Sec. 2, it is mentioned that Satkosia Wildlife Sanctuary covers an area of 963.87 km² within which the Satkosia Tiger Reserve with an area of 523.61 sq. km exists. Can this also be included in the map?	Bidders may access available documents, required for general secondary study of the destination from the Statistical bulletin, annual reports etc published on the website https://dot.odishatourism.gov.in/?q=tender
			Please clarify the spatial extent and geographical areas of intervention within and outside the reserve.	Area of interest has been shared in the form of patches in the RFP Clause 3.
2.	Clause No. 3	Indicative Components	It is requested to Provide detailed list of major stakeholders and their probable proposals (if any) present with department. Also provide Existing laws to be taken in consideration.	Department of Forest and Environment, Chilika Development Authority, OCZMA etc are key stakeholders in development of Chilika lake and will be extensively consulted during the preparation of the masterplan Stakeholder consultation and study of existing laws, rules, regulations and policies are a part of the scope of work. Please refer Clause 5.1
3.	Clause. No. 5	Scope of Work	Is there any requirement for the Consultant to obtain any clearances from governmental agencies as part of their scope of work?	The scope of work for the agency is limited to the preparation of list of approvals and clearances for the execution of master plan and preparation of supporting documents for filing of such applications/ clearances. The applications will be filed by DoT and any cost incurred in the process will be borne by DoT.
4.	Clause No. 5.1	Scope of Work	Is there any Topographical survey or site boundary (CAD Format) available for the proposed site? Is there any other historic site survey that the client wishes the consultant to review	Physical survey and baseline assessment is a part of scope of work of the selected bidder as per Clause 5.1
5.	Clause No. 5.1	Scope of Work	If specific planning/urban codes, architectural/structural/utility/infra elements, massing/native façade elements, sustainability requirements, cost estimation guidelines, etc to be followed, please highlight these aspects	Preparation of design guidelines and development control regulations is a part of Scope of Work Clause 5.3
6.	Clause No. 5.3	Stage III Detailed master plan	Detailed Estimates and Drawings are part of the scope.	Yes. Detailed design, drawings, estimates, specifications and

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				BoQ shall be prepared for components/ model designs, such as toilets, interpretation centres, cafeteria etc., and are replicated at various locations as part of the masterplan For other components, layouts, details of subcomponents and specifications along with block estimates shall be provided
7.	Clause No. 6	Deliverables, Timelines and Payment terms	Please provide more detail to payment terms and conditions. Assuming payment shall be made on submission of deliverables only.	Payment shall be made as per Clause 6 of the RFP.
8.	Clause No.6	Deliverables, Timelines and Payment terms	On the timeline, no information has been provided for the review period that will be taken by DoT and other stakeholders. Is the Consultant required to make submissions only to DoT or required to submit individually to all specified stakeholders?	DoT will be closely involved with the selected bidder during the masterplan preparation and will take minimal time for approval of all deliverables. All official submissions shall be made to DoT. However, joint presentations shall be required to be made to relevant stakeholders.
9.	Clause No.6	Deliverables, Timelines and Payment terms	As per RFP document the project duration is T + 120 Days. If the project duration or scope of work will be extended drastically, Is there any provision of increase in fees on pro rata basis?	RFP conditions to prevail.
10.	Clause No. 7.1.1	Technical eligibility criteria	Please clarify if JV/ Consortium is allowed. And if so with maximum no. of members allowed	RFP conditions to prevail.
11.	Clause No. 7.1.1	Bidder must be a registered firm (Pvt. Ltd., LLP, Proprietorship, Partnership) with minimum 7 years of experience. Certificate of incorporation to be furnished	We request you to kindly allow the companies registered under Society Registration Act 1860 to bid for the same.	RFP conditions to prevail
12.	Clause No. 7.1.1	Bidder must be a registered firm (Pvt. Ltd., LLP, Proprietorship, Partnership) with minimum 7 years of experience. Certificate of incorporation to be furnished	Nirma University is one of India's leading universities based in Ahmedabad (Gujarat). The University was established in the year 2003 as a Statutory University under a special act passed by the Gujarat State Legislative Assembly. It is recognised by the University Grants Commission (UGC) under Section 2 (f) of the UGC Act. The University is duly accredited by National Assessment and Accreditation Council (NAAC). The University is a member of Association of Indian Universities (AIU) and the Association of Commonwealth Universities (ACU). So as a part of Academic Institution, we request you include Nirma University, to participate in the bidding process. Our research and consultancy wing are currently working on Architectural and consultancy projects across India. Also, If	RFP conditions as per Clause 7.1.1 to prevail.

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			you can include Joint Venture to participate it would be great.	
13.	Clause No. 7.1.2	Details of minimum one employee for each of the above-mentioned profiles shall be furnished in the given format.	RFP mentions about giving a specific format for the CVs. However, no CV format has been provided in the RFP. Is world bank format acceptable?	Bidder may refer to addendum. Format is shared in Annexure 2 of this corrigendum.
14.	Clause No. 7.1.2	Technical eligibility criteria	Please clarify the educational qualifications, minimum experience and other requirements (if any) required for each of the profiles. Please clarify if the profiles are considered for technical evaluation, if so with scoring criteria.	Master's degree with an experience of at least 10 Years is the minimum requirement for eligibility as a key expert and 5 years' experience for non-key experts in each of the profiles. Please refer to Corrigendum Other RFP conditions to prevail.
15.	Clause No. 7.1.3	Technical Eligibility criteria	As per given Eligibility requirements, completion certificates have to be provided for proof of project completion. We request you to kindly also consider acceptance of CA certificate certifying full payment of consultancy services as proof of project completion (as we are yet to procure completion certificates from client for a few of our recently completed projects) There is no format in the RFP	Projects where substantial portion of the work (at least 80%) has been completed shall be considered for the eligibility and evaluation. Certificate from client with regards to submission and approval of draft master plan shall have to be submitted for such projects. CA certificates for projects, where full payment have been received, shall be accepted as proof of project completion. Bidders may refer to Corrigendum.
16.	Clause No. 7.1.3.1	Technical eligibility criteria	Please clarify if projects undertaken abroad or outside India is considered for evaluation	International Projects fulfilling the minimum requirement for eligibility criteria shall be considered with corresponding proof like Work orders and completion certificates for completed projects along with proposed Images v/s executed project images. Bidders may refer to Corrigendum
17.	Clause No. 7.1.3.	Technical eligibility criteria	Please clarify the term, "development of ecotourism destination". Also please clarify the stage of development that could be considered for evaluation.	Guidelines prescribed by MoEF&CC and Odisha Forest Sector Ecotourism Policy etc may be referred for the general definition of Ecotourism destination.
18.	Clause No. 7.1.3	Technical eligibility criteria	We understand that Smart city project and proposals with ABD as essential components would be considered as an eligible assignment under this clause.	Smart city projects and proposals do not qualify against Clause 7.1.3.
19.	Clause No. 7.2.	Financial Eligibility	Since Nirma University is a Organization so average annual turnover should be considered as a overall unit/ University. Or. Being an Educational Institution the Turnover Criteria	Educational institutions shall not be eligible for bidding for this RFP.

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			Should be Exempted from the bidding process.																			
20.	Clause No. 8.1	Evaluation of Technical and Financial proposals will be based on Quality cum Cost Based Selection (QCBS) with 70% weightage on Technical Score and 30% on Financial Score	We request you to make QCBS criteria from 70:30 to 80:20	RFP conditions to prevail.																		
21.	Clause No. 8.2	Table: Technical Evaluation Criteria	Kindly clarify if only a technical presentation is required to be made after the submission of technical proposal or a brief on the concept plan also needs to be submitted as part of technical proposal.	As per clause no. 9.5, the concept plan has to be submitted as part of technical proposal. Dates and details for the technical presentation shall be notified later to the bidders whose bids qualify the minimum eligibility criteria for further evaluation as per clause no 7. The technical presentation shall be prepared in the prescribed format mentioned below <table><tr><th>Sl</th><th>Components of Technical proposal / Presentation (Max 10 Slides)</th><th>Marks (100)</th></tr><tr><td>1.</td><td>Profile of the bidder</td><td>-</td></tr><tr><td>2.</td><td>Brief understanding of the site</td><td>5</td></tr><tr><td>3.</td><td>Broad vision, Approach and Methodology</td><td>10</td></tr><tr><td>4.</td><td>Concept Plan</td><td>25</td></tr><tr><td colspan="2">Total</td><td>40</td></tr></table>	Sl	Components of Technical proposal / Presentation (Max 10 Slides)	Marks (100)	1.	Profile of the bidder	-	2.	Brief understanding of the site	5	3.	Broad vision, Approach and Methodology	10	4.	Concept Plan	25	Total		40
Sl	Components of Technical proposal / Presentation (Max 10 Slides)	Marks (100)																				
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3.	Broad vision, Approach and Methodology	10																				
4.	Concept Plan	25																				
Total		40																				
22.	Clause No. 9 Note 1 Submission of proposal	The proposals shall be typed or written in indelible ink and shall be signed by the authorized signatory of the empanelled agency.	It is specified that the submission should have authorized signatory of the empanelled agency.	The sentence in Clause 9, Note 1 shall be read as “The proposals shall be typed or written in indelible ink and shall be signed by the authorized signatory of the agency” Bidders may refer to Corrigendum																		
23.	Clause No. 9.5 Submission of proposal	Format of submission of Technical Proposal Soft copies shall be emailed to info@odishatourism.gov.in and pmu@odishatourism.gov.in in the .dwg, .pdf, .jpeg , .doc , .pptx etc. before the bid submission due date.	The submission must be done in the form of Soft copy as well as hard copy. Soft copies of Technical Proposal shall be emailed to info@odishatourism.gov.in and pmu@odishatourism.gov.in in the .dwg, or .pdf, or .jpeg or .doc or.pptx etc. before the bid submission due date.	No soft copy submission is allowed. Only hard copies to be submitted as per Clause no 9.5																		
24.	Clause No. 10. Bid Processing Fee	Bid Processing Fee	Please allow online payment of the Bid processing fee	Bidder to refer Notification published in the DoT website for online Bid Processing Fee Details																		
25.	Others	Others	High resolution satellite image and DEM along with GIS	No DEM / GIS Maps are available with the department.																		

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			maps from the archives are available for the study area and will be provided within a week after the kick-off meeting.	However, DoT shall facilitate the agency to procure data from other concerned departments based on raised requirements. Area of interest has been shared in the form of patches in the RFP Clause 3.
26.	General	NA	What is the General Estimated Cost of project or Budget allotted for the project?	The project cost has not been restricted for this destination. Project cost shall be decided later after looking at proposals and various service offerings of the bidders.
27.	General	NA	What is the role of the Forest Department? Request to define in detail as the working challenges are very different when working with Forest vs. Tourism Departments.	Department of Forest& Environment is a major stakeholder in this assignment as the destination is a tiger reserve. Stakeholder consultation is a part of the Scope of Work as per Clause 5.1.
28.	General	NA	We understand that the Team can work from home office with visit to site/client as and when require during data collection / progress meetings if any / presentation on deliverables if any	The team of the successful bidder can work from home/office and shall visit to site/client as and when required for data collection / progress meetings etc if any.
29.	General	NA	Request to provide total are under consideration. We understand that if area will increase more than 5%, additional payment will be made for additional inputs (team and all survey/investigations)	RFP conditions to prevail
30.	General	NA	Request to break up inception report payment in to two stage. One with at least 15% mobilization advance upon bank guarantee and other 15% on submission on inception report	RFP conditions to prevail.
31.	Draft Agreement	NA	Request to provide draft contract agreement	Draft Agreement will be shared with the successful bidder.
32.	Date Extension	NA	We understand that submission deadline will be extended and will be minimum of 4 weeks after clarifications issue considering work from home scenario and lockdown	Any changes in the RFP clauses and submission timelines will be published in the Corrigendum/ Addendum