

Government of Odisha

Tourism Department / Heads of Department / Office

Quotation/Tender Call Notice

No. T. Admn.-III-44/2017-3827/TSM,

Bhubaneswar, Dt. 15.3.17

Sealed quotation/tenders are invited from interested/reputed Travel Agencies/Tour Operators or private individuals for providing two (02) nos. of Non AC/A.C Diesel driven Indica vehicles, having sitting capacity not more than five including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in Tourism Department/Office on monthly rent basis:

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficient experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- per vehicle shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Under Secretary to Govt., Tourism and submitted along with the tender as security deposit. After completion of tender process, the amount will be refund to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The Vehicle must achieve a fuel efficiency of 17 Kms per litre.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving Licence No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
8. The Quotation completed in all respect should reach the undersigned on or before 27.03.2017 by 03.00 PM and shall be opened on the same day at 04.00 PM in presence of the bidders or their authorized representatives.
9. The application form of quotation/tender containing General Bid information & Terms and conditions for Hiring of Vehicle etc. will be available with O. E Section of the Department / Heads of Department / Office on payment of Rs.100/- from 15.03.2017 to 26.03.2017 or can be downloaded from Odisha Govt. Website www.odisha.gov.in from Dt.15.03.2017 to Dt.26.03.2017. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount Rs.100/- (Rupees One Hundred) only towards the cost of application along with the application.

Seal & Signature of
Quotation / Tender Calling Authority
Designation

Director & Addl. Secy to Govt.
Tourism Department

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract Carriage Permit, proof of up to date tax payment etc and D.L of the driver available all the times. The Department / Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles or less of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and engage vehicle from other source and deduct a sum equivalent to 2 days hiring charges for one day of non-reporting of the vehicle from the monthly hire charges of the said vehicle.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer including on holidays. No extra payment shall be demanded for the same.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provide and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory the client shall give one month notice and terminate the agreement.
11. In case the service provide intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice such withdraw of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire of security deposit.
13. It is the onus of the travel agency/ supplier of the vehicle to ensure that the vehicle hired by the Tourism Department on monthly rental basis should not be otherwise used for any private purpose/tour/travel on any Government holidays under any circumstances and the Tourism Department shall not be responsible for any mishap happening on such use of the vehicle for any private purpose on any such holidays. If it is brought to the notice of the Department that the said vehicle is being put to use for private purpose on holidays then the Department shall have the right to terminate the contract forthwith.

Signature of

Quotation/Tender Calling Authority
 Director & Addl. Secy to Govt.
 Tourism Department

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :
2. Type of Vehicle (AC / Non-AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & Complete Address :
of the owner of vehicle :
7. Fitness Certificate validity :
8. Permit Validity :
9. Insurance Validity :
10. Name & Address of the Driver :
11. D. L No. & Validity of the D. L of the Driver :
12. Proposed hire Charges of the vehicle per month
excluding fuel cost and service tax:
13. Rate of fuel consumption / Mileage per litre :
14. Contact Number of the Service provider (Tenderer/Quotationer)
Mobile _____ or Telephone _____

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of the

Quotationer / Tenderer
Director & Addl. Secy to Govt.
Tourism Department