

**GOVERNMENT OF ODISHA
DEPARTMENT OF TOURISM**

No. 7491 /TSM Bhubaneswar, Dated 10.08.2018
TCT-TSP-MISC-0067-2018

**EXPRESSION OF INTEREST FOR OPERATION OF
ODISHA FOOD STALL AT DELHI HAAT**

Expression of Interest is invited from leading Hoteliers/ Restaurant Operators/ Hospitality Institutes/ Tour Operators for operation of a food stall serving authentic Odia Food in the Delhi Haat at New Delhi. Odisha Tourism has taken on Lease a Food Stall No. 13, measuring about 11.5 Mtr. X 5.25 Mtr. (total 60.37 Sq. Mtr.). in the Delhi Haat to showcase and promote Odia cuisine.

Detailed document can be downloaded from Odisha Tourism website www.odishatourism.gov.in. Interested agency may apply to Director, Tourism Department, Government of Odisha, Paryatan Bhawan, Bhubaneswar-751014. The last date for receipt of the application is **17.08.2018 upto 3.00 PM**.

**Sd/-
(Dr. N. B. Jawale)
Director & Addl. Secretary to Govt.**

EXPRESSION OF INTEREST FOR OPERATION OF ODISHA FOOD STALL AT DELHI HAAT

Odisha Tourism has taken on lease a Food Stall at Delhi Haat to promote and showcase the ethnic Odia Food. Delhi Haat is extremely popular with national, international tourists and local residents of Delhi which offers a variety of ethnic products including cuisine of different States. As many as 25 Food Stalls offer variety of foods served in an aesthetic manner.

Odisha Tourism has taken a Food Stall in Delhi Haat (Stall No. 13) measuring about 11.5 Mtr. X 5.25 Mtr. (total 60.37 Sq. Mtr.) from DTTDC for operation of Restaurant.

Odisha Tourism now invites applications from leading Hoteliers/ Restaurant Operators/ Hospitality Institutes/ Tour Operators for operation of the Food Stall at Delhi Haat on behalf of Odisha Tourism.

The last date for receipt of the application is 17.08.2018 upto 3.00 PM in the office of the Director, Tourism Department, Government of Odisha, Paryatan Bhawan, Lewis Road, Bhubaneswar.

TERMS OF REFERENCE

1. Objectives:

1. To sale and popularize Odishan Cuisine and delicacies in a traditional manner in the Restaurant at Delhi Haat.
2. The period of agreement shall be for **2 years** and can be extended by two more years on mutual agreement.
3. The selected agency shall be required to engage trained personnel for operation of Food Stall on his own and shall bear all cost of operation like salary, overhead, food, energy charges, water charges, taxes and other levies as applicable.
4. The selected agency shall comply GST, ESI, PF and other statutory requirements as required for operation of Food Stall, Department of Tourism in no case shall be responsible for any lapses in meeting the statutory obligations.
5. **The selected agency is required to pay monthly rental to Department of Tourism or their representative. The monthly rental payable to Department of Tourism shall be the bid selection criteria.**
6. The selected agency shall submit an annual turnover report duly signed by a C.A firm within 15 days of the expiry of each year to Odisha Tourism.
7. The selected agency is required to invest in furnishing, purchasing kitchen equipment along with crockery along with maintenance at his own cost.
8. The agreement can be closed by giving 2 months prior notice by either party.

Applications are now invited from the interested parties in two parts, one is prequalification Bid and another as Financial Bid separately in sealed envelope. Odisha Tourism will shortlist eligible parties based upon the eligibility criteria mentioned below and the Financial Bid of the short listed firm shall be considered for final selection.

2. Eligibility Criteria:

The following are the eligibility criteria:

- a. The applicant should be a company / partnership firm duly incorporated/ proprietorship firm registered in India for carrying out catering / food & beverages services / hospitality business.
- b. The applicant should have minimum 1 years experience in catering / food & beverages services / hospitality business in India.
- c. The applicant should have a minimum turnover of Rs.20.00 lakhs from hotel / restaurant business per annum.
- d. The firm shall submit an EMD of Rs.10,000/- in shape of DD drawn on any Nationalized Bank favouring Director, Tourism, Government of Odisha, Bhubaneswar.

Interested agencies may send their application along with the required details and documentary evidence as prescribed format as per Annexure-1 and Annexure-2 in two separate sealed envelope marked as **Pre-qualification Bid** and **Financial Bid**. Both the envelopes shall be put in a bigger envelope super scribed as “**Expression of Interest for operation of Odisha Food Stall at Delhi Haat**” and to be submitted at the address mentioned below so as to reach this office on **17.08.2018 upto 3.00 PM**.

Address:-

Director
Department of Tourism, Government of Odisha,
Paryatan Bhavan, Lewis Road,
Bhubaneswar – 751014.

3. Process of Selection:

The pre-qualification shall be opened first and shortlisting shall be done on the basis of the eligibility criteria. The Financial Bid shall be opened only for the shortlisted agencies and the agencies quoting the highest shall be the preferred bidder.

4. Bid Schedule :

1. Issue of EoI : 10.08.2018
2. Last date for receipt of the application : 17.08.2018 upto 3.00 PM
3. Opening of the Pre-qualification Bid : 17.08.2018 upto 4.00 PM
4. Opening of the Financial Bid : 17.08.2018 upto 5.00 PM

5. Performance Security :

The selected agency shall be required to deposit a lump sum amount of Rs.2,00,000/- in shape of Bank Draft/ Bank Guarantee drawn in favour of Director, Tourism payable at Bhubaneswar within 15 days from issue of the Letter of Award.

Sd/-
Director
Tourism Department
Bhubaneswar - 751014

PROFORMA OF PRE-QUALIFICATION BID

Applicants fulfilling all eligibility criteria should submit their EOI along with the specified documents as Pre-qualification Bid.

1. Name of the Applicant :
2. Address, Telephone & Fax number :
3. Email address :
4. Profile of the applicant :
5. Experience in running catering / food & beverages services / hospitality business including food stalls / food kiosks. :
6. Name of the persons with contact numbers who is the principal points contact. :
7. Status of the applicant (proprietorship / partnership / company) :
8. In case of a proprietorship firm :
 - a. Name of the proprietor :
 - b. Complete address of the proprietor :
 - c. Audited balance sheet and profit & loss account for the last financial year duly certified by a Chartered Account.
9. In case of a firm registered under partnership Act, 1932.
 - a. Name of the partners :
 - b. Complete address of the partners :
 - c. Certificate of registration, details of the business and partnership deed etc. :
 - d. Audited balance sheet and profit & loss account for the last financial years duly certified by a Chartered Account.
10. In case of a Company
 - a. A certified copy of Memorandum and Articles of Association of the company along with certificates of incorporation and date of commencement of business etc.
 - b. Audited Balance sheet and profit & loss Account for the last financial year duly certified by a Chartered Account.
 - c. Names and address of the present Directors if not mentioned in the Memorandum and Articles of Association of the company. In addition to the above, the following documents should also be attached.
 - 1) Copy of income tax and GST Registration in the name of the firm / company for the last financial year.
 - 2) Copy of the PAN issued in the name of the applicant
 - 3) Investment Plan
 - 4) Details of the outlets along with supporting brochures
 - 5) Any other relevant information along with documentary proof.

Note :

- 1) Odisha Tourism reserves the right to cancel the EOI process at any time without assigning any reason whatsoever.
- 2) The application should be forwarded with a covering letter and an index of the documents attached. All the pages should be duly numbered, initialed and stamped.
- 3) Interested parties must provide all the required information. Incomplete responses shall not be processed.
- 4) Applications received after the last date and time shall not entertained.
- 5) Odisha Tourism shall not be responsible for any postal delays and loss.
- 6) Odisha Tourism decision for short listing shall be final and binding on all parties.

Annexure-2

PROFORMA OF FINANCIAL BID

1. Name of the Firm:

2. Address :

	Monthly Rental in Rs.
Monthly rental Offered to Deptt. of Tourism, Govt. of Odisha	

N. B. - 1. The monthly rent shall be increased by 5% annually.

2. The rent quoted are exclusive of GST. The agency shall pay GST at the applicable rate

Signature of the Bidder